

CURRICULUM VITAE

Personal Details

Name: MR NDERITU GITHAIGA (*first name pronounced DERITO*)
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Nationality: British

Personal Profile

I am a hardworking committed reliable individual with over 10 years' experience in the painting decorating trade. I work well on my own or as part of a team. I have experience in commercial and domestic sites where I work as a painter and decorator. I am competent and precise with all site duties undertaken. I am physically fit and willing to undertake any painting job required.

I have a valid Basisveiligheid VCA card, ECS CSCS (health and safety at work) card and asbestos awareness certificate. I also have a Certificate of good conduct (VOG), a valid UK driving licence, liability insurance, UTR number (UK self-employed tax number), BCC number (Netherlands) and BSN number (Netherlands).

I am highly motivated towards the achievement of results; offering extensive customer service experience and effective communication skills, to deliver a satisfactory outcome for both customer and the company. I am resourceful, proactive, success driven and passionate about adding value and contributing towards profitability.

Skills summary

Customer service:

- Face to face / telephony customer service. Dealing with Customer queries. Resolving customer complaints. Providing solutions to technical queries. Dealing with product queries

Administration:

- Planning work routines. Scheduling work to meet required targets. Prioritising tasks to ensure work is completed on time. Ensuring data entry targets are met and quality is maintained. Handling correspondence. General IT skills

Supervisory skills:

- Supervising data entry. Ensuring quality standards are maintained and daily target achieved. Delegating work tasks to individual staff members. Managing performance and disciplining staff. Managing key performance indicators

Painting and decorating skills include general painting and decorating (commercial and domestic properties); spray painting (commercial and domestic properties); wall papering etc

I am also organised, clean, and tidy, and CSCS, VCA certified. I have excellent communication skills and work fast with excellent results.

I am also reliable and good at keeping time. I work well under pressure and can handle most difficult working conditions within reason

Work Experience

Sept 2020 – To Date: Dutch Touch Painting Services Newcastle (UK).

Position: Co-owner; Painter and decorator (self-employed contractor)

Duties: Painting and decorating, administration, management, sales, and marketing etc

Website: <https://dutchtouch-paintingservices-newcastle.co.uk/>

Oct 2019 – June 2020: Prima Personeel (Netherlands).

Position: Painter and decorator (self-employed contractor).

Duties: Contracted to paint for various companies e.g., Cor Buist schilders (Groningen).

Apr 2019 – Sept 2019: Covebo employment agency (Netherlands).

Position: Painter and decorator (self-employed contractor).

Duties: Contracted to paint for various companies e.g. H&F schilderwerken (Friesland).

Oct 2018 – Mar 2019: Self employed contractor – Painter and decorator (UK)

May 2018 – Oct 2018: Jobster employment agency (Roosendaal, Netherlands).

Position: Painter and decorator (self-employed contractor)

Duties: Contracted to paint for various companies

April 2017 – April 2018: Whisperwood services ltd and G.G painting contractors Ltd (UK).

Position: Painter and decorator (self-employed contractor)

Duties: Painting and decorating.

March 2012 – March 2017: GW colourtone ltd North East (UK).

Position: Painter and decorator (self-employed contractor)

Duties: Painting and decorating.

20th August 2007 – February 2012: Rwe Npower (UK).

Position: Customer service advisor.

Duties: Data processing and telephone oriented customer service

27th November 2006 - 30th March 2007: P&G (Seaton Delaval Plant, UK).

Position: Equipment owner.

Duties: Assisting in the production of hair care products.

4th September 2006 – 17th November 2006: ADECCO Employment Agency (UK).

Position: Customer service representative – ORANGE (North Shields call centre).

Duties: Pay monthly contract registrations, billing enquiries and receiving payments.

1993 – August 2006: Worked in Kenya in various job roles

Education

CompTIA certification: N10-006 CompTIA Network+ (date - 31/01/2017)

CCNA certification: 200-101 Interconnecting Cisco Networking Devices Part 2 (date - 13/09/2016)

200-101 Interconnecting Cisco Networking Devices Part 1 (date - 25/07/2016)

CompTIA certification: 220-802 CompTIA A+ (date - 29/04/2016)

220-801 CompTIA A+ (date - 29/01/2016)

September 2008 – June 2012: Leeds Metropolitan University (UK).

Certification: BSc (Hons) degree in Applied Computing – 2:2

Certification: Foundation degree (FdSc) in Network and Security Technologies.

September 2007 – June 2008: Newcastle College - Cisco networking academy (UK).

Course: Cisco certified network associate (CCNA levels 1- 4). Course completed.

May 2000 – September 2000: Institute of Advanced Technology (Kenya).

Course: Microsoft Certified System Engineer (M.C.S.E) - Windows NT. 4.0.

Certification: Microsoft Certified Professional: - MCP ID NO. 2122511.

1997 – 1999: Computer Training Centre (Kenya).

Course: Computer Studies - Association of Computer Professionals (UK).

Certification: Advanced diploma in computer studies (foundation degree).

1992 – 1995: Kenya Polytechnic:

Certification: Diploma in Environmental studies

Gaichanjiru High School (Kenya).

Kenya Certificate of Secondary Education (A level equivalent).

Mathematics, English, History, Geography, Physics, Chemistry, Biology, Kiswahili. Mean grade C+

Reference: Available upon request